

### 3 Days Module for Computer Awareness & e-Urja Awareness Training

#### Day-1

<b>Sr No</b>	<b>Session</b>	<b>Topic Name</b>
01	I	Computer Fundamentals
02	II	Introduction to Windows
03	III	e-Urja Awareness, Internet & email
04	IV	e-Urja Awareness, Internet & email

#### Day-2

<b>Sr No</b>	<b>Session</b>	<b>Topic Name</b>
01	I	Microsoft Word Part-I
02	II	Microsoft Word Part-I (Cont.)
03	III	Microsoft Word Part-II
04	IV	Microsoft Word Part-II (Cont.)

#### Day-3

<b>Sr No</b>	<b>Session</b>	<b>Topic Name</b>
01	I	Microsoft Excel Part-I
02	II	Microsoft Excel Part-I (Cont.)
03	III	Microsoft Excel Part-II
04	IV	Microsoft Excel Part-II (Cont.)